



Careers @ Kimiyaa:

We are a social start-up and we aim to grow into a global platform. Until funding permits, we are looking for volunteers to fill-in some early part-time positions which could soon become paid and full-time.

Germany:

We seek regional managers in the following cities:

- Hamburg
- Dresden
- Frankfurt
- Berlin

Working under the guidance of our experienced Munich manager, you will create a first base for Kimiyaa in your area and within a 100km radius of your city. You will help in vetting mentors and meeting them in your area as part of a pre-defined selection process. You will also link up with refugee organizations and centers in your area to help refugees join Kimiyaa. Lastly, you will identify public office spaces where Kimiyaa mentorships take place.

Munich:

- Administration officer: Part-time. You will help Kimiyaa managing its accounting, financial and legal obligations. You have preferably some experience working in similar job with a German nonprofit.
- National mentor manager: you oversee the work done by regional managers and help process successful mentor applications and uploading of profiles on our website.
- National refugee manager: you coordinate nationally the integration of refugee profiles on the Kimiyaa website following strict legal and privacy rules.
- Corporate Manager: You will identify and bring on board corporate sponsorships from large and medium size German companies which are interested in supporting our efforts.

New York:

- Grant writer: you will work closely with our Directors to write and submit grant applications to US institutional organizations.
- Kimiyaa North America Coordinator: you will help Kimiyaa replicate its Munich growth, starting with a pilot program in North America in Q1 2017.

London:

- Marketing Manager: You help plan and grow marketing and social media strategy and activities.
- Administration Assistant: Working closely with our Directors, you will help manage our legal and accounting tasks and duties.
- Grant writer: you will work closely with our Directors to write and submit grant applications to European-based institutional organizations.

For Germany-based positions, please send email to: ines@kimiyaa.org

For other positions: info@kimiyaa.org